



## **PEANUT / TREE NUTS POLICY DOCUMENT**

### **Rationale:**

The Glenleighden School aims to provide, as far as practicable, a safe and supportive environment in which students at risk of anaphylaxis can participate equally in all aspects of the schooling.

### **Aims:**

- To raise awareness about allergies and anaphylaxis in the school community
- To actively involve the parents/carers of each student at risk of anaphylaxis in assessing risks, developing risk minimisation strategies and management strategies for students.
- To ensure each staff member has adequate knowledge of allergies, anaphylaxis and emergency procedures.

### **Implementation:**

#### *The Principal will:*

- Advise the school community to avoid sending peanut butter or nut products on sandwiches and peanut and tree nut products in school lunches.
- Ensure the removal of peanut and tree nut products (e.g. peanut butter, cashews, hazelnuts, macadamia, Nutella etc) from The Glenleighden School kitchen, classrooms and staff room).
- Ensure that, at school camps, it be requested that foods containing nuts are not taken or supplied and that camp staff be aware of all students with food allergies.
- Ensure that bullying, by provoking food allergic children with food to which they are allergic, should be recognised as a risk factor and be addressed by anti-bullying policies.
- Implement a communication plan to raise staff, student and school community awareness about severe allergies and the school policies.
- Staff have regular training and updates for recognising and responding appropriately to an anaphylactic reaction, including competently administering an EpiPen.

#### *Parents/Care-givers of children identified at risk of anaphylaxis will:*

- Ensure they provide an ASCIA (Australasian Society of Clinical Immunology and Allergy) Action Plan that has been signed by the student's medical practitioner and has an up to date photograph of the student.
- Ensure that they provide the student's EpiPen, if required, and that it is not out of date.

#### *The First Aid Officer will:*

- Ensure that any EpiPens are stored correctly in an unlocked, easily accessible place, and that they are appropriately labelled.
- Keep an up to date register of students at risk of anaphylaxis.
- Provide information to all staff (including canteen and office staff, and volunteers) so that they are aware of students who are at risk of anaphylaxis, the student's allergies, the school's management strategies and first aid procedures. This may be done by displaying or providing copies of the student's ASCIA Action Plan in the kitchen, classrooms and first aid room.
- Ensure that there are procedures in place for informing casual relief teachers of students at risk of anaphylaxis and the steps required for prevention and emergency response.
- Ensure any external lunch order provider (including PS&F) can demonstrate satisfactory training in the area of anaphylaxis and its implications on food handling practices.
- Review the student's Anaphylaxis Management Plan annually or if the student's circumstances change in consultation with parents/carers.

#### *Staff will:*

- Work with parents/carers to provide appropriate food for at risk students for special class activities, special occasions such as excursions, incursions, sports days, camps and parties.
- Raise student awareness about severe allergies and importance of their role in fostering a school environment that is safe and supportive to their peers. This may be done by having regular discussions with students about the importance of washing hands, eating their own food and not sharing food.

## EVALUATION

- This policy will be reviewed as part of the school's Cyclical Review for Accreditation or sooner if required.

## RESPONSIBILITY

Principal  
Deputy Principal  
Parents/Care-givers  
First Aid Officer  
All staff

### Endorsed by the CHI.L.D./Glenleighden Workplace Health & Safety Committee

..... Date .../.../...

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### Approved by the Principal

..... Date .../.../...